

DODGE COUNTY BUILDING COMMITTEE MINUTES

Administration Building, Room 1H & 1I 127 East Oak Street, Juneau, WI 53039

Date: December 5, 2019

Call to order: The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 4:30 p.m. on December 5, 2019 in Room 1A of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Richard Fink, Mark Roesch, Cathy Houchin, Kevin Burnett**

Roll Call and Non-Committee Member County Board Attendance:

Also present: Russ Freber, Director of Physical Facilities; Barb Brooks, Administrative Secretary; Phil McAleer, Assistant Director of Physical Facilities; Jim Mielke, County Administration

Public Comment: None

Approval of the minutes from the November 7, 2019 meeting with change, and allow the Chairman to go out of order to efficiently conduct the meeting. A motion was made by Richard Fink and seconded by Cathy Houchin. Motion carried.

Use of Jail Improvement Funds to Remove Carpet, and Install Rubber Flooring in the Medical Department per proposal at the Dodge County Justice Facility a motion was made by Kevin Burnett and seconded by Mark Roesch to use Jail Improvement Funds to Remove Carpet, and Install Rubber Flooring in the Medical Department at the Dodge County Justice Facility per proposal Option #1 in the amount of \$8,985 from Jack Twohigs Carpet One. Motion carried.

Use of Jail Improvement Funds to Purchase, Install, and Program Camera's at the Dodge County Justice Facility Kitchen a motion was made by Kevin Burnett and seconded by Mark Roesch to use Jail Improvement Funds to Purchase, Install, and Program Camera's at the Dodge County Justice Facility Kitchen in the Amount of \$14,590. Motion carried.

Update Law Enforcement Center (J-Pod), Plans, Use of Building, Angus Young 1959 Facility Demolition, and Existing Parking Lot

(A) Review Bidding Timeline

The plan is to demolition the 1959 Facility. The Building will be used for Sheriff Vehicles. Any other storage usage will come through the Building Committee. The consensus of the Committee is to eliminate the parking lot.

(A) Bidding Timeline

- a. Bids were in the paper today
- b. 12/12/19 is the Contractor walk through
- c. 1/9/20 bids are due
- d. 1/23/20 bids will be awarded
- e. 3/16/20 start of demolition

Transfer Switch for the Generator at the Sheriff's Department the Transfer Switch will eventually need to be upgraded. We did receive a quote from Total Energy Systems in the amount of \$3562.70 to update the generator due to original parts being obsolete. This update should be considered in the near future. We can bring this back for discussion at the next meeting.

Henry Dodge Office Building Boiler Repair Costs the boiler has been repaired. The circuit board was replaced, and some wiring was done. We have not received a total cost of this repair yet.

Henry Dodge Office Building Pipe Repairs a motion was made by Kevin Burnett and seconded by Mark Roesch to repair valves, not to exceed \$5,355 at the Henry Dodge Office Building. Motion carried.

Replacement of Broom for the 425 Tractor a new broom has been purchased. It was cheaper to purchase a new broom then to replace the parts. The cost of the broom from Ballweg Turf & Leisure was \$2,225.

Purchase of Truck Cap we purchased a truck cap for the 2013 GMC in the amount of \$700.

Sale of 2000 Chevy Silverado Truck this truck was sold for \$9,200.

Tree Removal updated quote will be brought to the next meeting.

Future Agenda Items

- Tree Removal
- J-Pod Update
- Angus Young Bids

Determine Next Meeting Date and Time Thursday January 9, 2019 at 4:30 p.m.

Adjournment: There being no further business to come before this Committee, the meeting was adjourned by the Chairman Dennis Schmidt at 5:41 p.m.

Respectfully submitted,

Cathy Houchin, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.